



Phone: 520-383-2202

Fax: 520-3832259

Title of Position Desired: _____

How did you learn about this vacancy: _____ Would you consider temporary? **YES NO**

Have you ever worked for the Ki:Ki Association previously? **YES NO** Dates: _____

Personal Information

Name: _____ Date of Birth: _____
 Last, First, Middle

Have you ever used another name(s)? **YES NO** If YES, list name(s): _____
 Last, First, Middle

Mailing Address: _____
 Post Office Box or Street City, State, Zip Code

Location Address: _____
 Street City, State, Zip Code

Social Security Number: _____ Telephone Number: _____

Indian Preference

Are you registered with a Federally recognized Indian Tribe? **YES NO**

If YES, what Tribe: _____ Proof Attached? **YES NO**

Military

Are you a Veteran: **YES NO** Branch: _____ Dates of Service: _____

Rank: _____ Type of Discharge: _____ Date of Discharge: _____

Indicate Language(s) you: (Other than English)	Speak	Understand	Read	Write	Degree of Proficiency

List three (3) individuals you have definite knowledge of your qualifications. *(Do not list relatives of supervisors).*

Name	Address	City, State, Zip Code	Telephone Number

Specialized Qualifications

List any certifications, licenses, membership in professional or civic organizations, or any information that is relevant to the position for which you are applying.

_____ Current Typing Speed: _____

Education

	Name & Address	Course of Study	Did you Graduate	List Degree/ Diploma
Graduate School			YES NO	
College/ University			YES NO	
Trade/Tech. School			YES NO	
High School			YES NO	
Other			YES NO	

Attach College Supplement #100 or a copy of Transcripts, if position requires college degree.

General Information

Are You a U.S. Citizen? **YES NO** Are you over the age 18? **YES NO** If NO, subject to verification.

Do you have a valid driver's license? **YES NO**

Do you have any DUI's or major traffic offenses within the past three (3) years? **YES NO**

Have you ever been convicted of a felony within the past ten (10) years which has not been annulled, expunged, or sealed by at Court? **YES NO**

If YES, please explain using a separate sheet of paper. Include date(s), place, details, and disposition of case. A conviction does not automatically mean that you cannot be considered for employment.

Employment History

It is important to include all periods of employment, start with the most recent, if more space is needed, use the same Format on a separate sheet of paper.

Are you currently employed? **YES NO**

May we contact your present employer? **YES NO**

Company Name:		Job Title:	Dates Employed:
Address:		Hours per week:	How many did you supervise:
City, State, Zip Code:		Beginning Salary:	Ending Salary:
Phone Number:	Supervisor Name:	Reason for leaving:	
Describe Work:			

Company Name:		Job Title:	Dates Employed:
Address:		Hours per week:	How many did you supervise?
City, State, Zip Code:		Beginning Salary:	Ending Salary:
Phone Number:	Supervisor Name:	Reason for leaving:	
Describe Work:			

Company Name:		Job Title:	Dates Employed:
Address:		Hours per week:	How many did you supervise:
City, State, Zip Code:		Beginning Salary:	Ending Salary:
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Company Name:		Job Title:	Dates Employed:
Address:		Hours per week:	How many did you supervise:
City, State, Zip Code:		Beginning Salary:	Ending Salary:
Phone Number:	Supervisor Name:	Reason for Leaving:	
Describe Work:			

Preference in filling vacancies is given to qualified Indian applicants in accordance with the Indian Preference Act (Title 2 U.S. Code, § 472, and §473) and the Indian Self Determination Act, Public Law 93-638. Proof of Indian preference eligibility must be submitted with application for employment. The Tohono O’odham Ki:Ki Association (TOKA) is an equal opportunity employer, and does not discriminate in consideration or in selection, because of race, Religion, color, sex, national origin, politics, marital status, physical handicap, or age.

I, _____ hereby declare that the information provided be me in this application is true and complete to the best of my knowledge. I understand that any deliberate falsification, omission or misstatement of facts in my application or resulting interviews could result in termination of my employment. I understand the application and all supporting documents are the property of the Tohono O’odham Ki:Ki Association (TOKA). I understand that if I am hired, I am required to abide by all rules, regulations, and policies of the Tohono O’odham Ki:Ki Association (TOKA).

Signature: _____ Date: _____