



# Home Repair Loan Program Application

The Tohono O'odham Ki:Ki Association Home Repair Loan Program is intended to help low-income homeowners alleviate health and safety issues in and around their home. Homeowners pay for these repair services through an affordable repayment plan.

## Eligibility Criteria

- If the applicant owns the property the home must be owner-occupied and serve as the primary residence of all owners on title.
- Homeowner must demonstrate that the following items are current:
  - Mortgage Loan Payment
  - Homeowners Insurance.
- Homeowner must be a enrolled member of the Tohono O'odham Tribe.
- Must have completed payment of any previous TOKA home repair loans.
- Fulfilled the homebuyer education workshop or CDFI budgeting workshop.
- Applicant must demonstrate a source of income to pay the loan.



## Application Checklist

Please complete all sections of this application. Upon review and confirmation of the information provided, you will receive notification regarding the status of your application. Please understand that our home repair loan program is dependent on the availability of funding. Therefore, not all eligible applicants will be selected. If you have questions, please feel free to call Tohono O'odham Ki:Ki Association at (520) 383-2202

- ☐ Did you complete all applicable sections?
- ☐ Did all applicant(s) sign the home repair Loan Program application?

To complete this application, please include copies of all required documents listed below. All documents submitted must show the name and address of the homeowner(s):

- ☐ If you are still making mortgage loan payments, a copy of your most recent mortgage statement.
- ☐ Proof of current homeowner's insurance (including flood/hazard insurance when applicable)
- ☐ A copy of one recent utility bill (gas, power, water, phone, etc...)
- ☐ A signed utility verification release form
- ☐ A copy of a valid photo I.D., Tribal I.D. and Social Security Card for all property owners on title
- ☐ Documentation to verify household income:
  - Federal income tax returns and W-2 and/or 1099 Forms for the previous two years for all employed household members
  - Form 1040 with schedule C, E or F and a year-to-date profit and loss statement for self-employed individuals or business owners
  - Pay stubs for the previous three consecutive months for each employed household member
  - Child support, alimony, and monthly benefits statements for all household members receiving any form of benefit (e.g. Retirement/Pension, Unemployment, SSI, TANF, SSDI, etc.)
- ☐ Current checking and/or savings account statements for three consecutive months (including but not limited to stocks, IRA's, pension accounts, mutual funds etc.)



## Home Repair Loan Program Application

### Section 1- Household Information

Full Name of Homeowner:

DOB:

Full Name of Co-Homeowner:

DOB:

Property Address:

City:

Zip Code:

Home Phone:

Cell Phone:

Email Address:

Enrollment Number:

List the names, dates of birth and relationships of all the individuals living in the home. Please attach a separate page if more space is needed.

Full Name	Relationship	DOB



## Section 2- Household Income

Please indicate the total gross monthly income figure for each member	Homeowner	Co-Owner	Household member with Income	Household member with Income	Household member with Income	Household member with Income
Wages/Salary:	\$	\$	\$	\$	\$	\$
Net Business Income:	\$					
Unemployment/Disability/Worker's Compensation	\$	\$	\$	\$	\$	\$
Social Security Benefit	\$	\$	\$	\$	\$	\$
Disability/SSI	\$	\$	\$	\$	\$	\$
Retirement/Pension	\$	\$	\$	\$	\$	\$
Alimony/Child Support	\$	\$	\$	\$	\$	\$
Military Pay	\$	\$	\$	\$	\$	\$
Veteran Benefits	\$	\$	\$	\$	\$	\$
Rental Income	\$	\$	\$	\$	\$	\$
Other:	\$	\$	\$	\$	\$	\$

## Section 3- Mortgage and Property Information

Are you making mortgage loan payments on your home? ☐ Yes ☐ No

If YES, How much is your payment:

Are you current on your mortgage? ☐ Yes ☐ No

If NO, please explain:

Do you have Homeowner's insurance? ☐ Yes ☐ No

If NO, please explain:

Do you own another home? ☐ Yes ☐ No

If YES, please explain:

Have you applied for the homeowner's repair loan program in the past? ☐ Yes ☐ No

If YES, please indicate the date that you applied:

Have you repaid your previous homeowner's repair program loan? ☐ Yes ☐ No ☐ NA





#### Section 4- Requested Repairs

Briefly describe the type of repairs needed on your home. Attach separate sheet of paper if you need additional space. Please understand that items listed below will be considered but the final decision regarding repairs provided is at the sole discretion of the Tohono O'odham Ki:Ki Association.

Area of Need	Description of Repair Need
Accessibility Modifications: Example: Wheelchair ramp, bathroom grab bars, accessible shower stall, etc.	
Carpentry Repairs: Describe problems with doors, floors, porches, steps, walls, ceilings, etc. Indicate places where repairs are needed.	
Electrical Repairs: List rooms where wall outlets, switches and light fixtures do not work.	
Plumbing Repairs: Describe sink, tub or toilet leaks, etc.	
Roofing Repairs: Identify where roof leaks.	
Painting: List all exterior and interior painting requirements.	
Doors and Windows: Describe repairs required, including locks, glass, and frames and weather stripping.	
General Cleaning: Indicate if there is cleaning and/or trash removal required or if yard work is necessary.	
Other: Identify other repairs requested but not listed above.	



### Section 5- Statement of Need

Please tell us why you think you should be selected for the home repair loan program and how it will help your household. Please feel free to attach an additional sheet if necessary.



### Section 6- Personal References

Please provide three personal references that will be able to speak to your ability to repay the homeowner repair program loan.

\*For debt collection purposes.

Name	Address	Phone Number	Relationship

### Section 7- Applicant Agreement

- I/we certify that the information provided in this application is true and accurate and that I/we own the property at the address given.

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Signature of Homeowner

Date

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Signature of Co-Homeowner

Date

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Signature of Additional Co-Homeowner

Date

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Signature of Additional Co-Homeowner

Date