



APPLYING FOR HUD HOUSING ASSISTANCE?

**THINK ABOUT THIS...
IS FRAUD WORTH IT?**

Do You Realize...

If you commit fraud to obtain assisted housing from HUD, you could be:

- **Evicted** from your apartment or house.
- **Required to repay** all overpaid rental assistance you received.
- **Fined** up to \$10,000.
- **Imprisoned** for up to five years.
- **Prohibited** from receiving future assistance.
- **Subject** to State and local government penalties.

Do You Know...

You are committing fraud if you sign a form knowing that you provided false or misleading information.

The information you provide on housing assistance application and recertification forms will be checked. The local housing agency, HUD, or the Office of Inspector General will check the income and asset information you provide with other Federal, State, or local governments and with private agencies. Certifying false information is fraud.

So Be Careful!

When you fill out your application and yearly recertification for assisted housing from HUD make sure your answers to the questions are accurate and honest. You must include:

All sources of income and changes in income you or any members of your household receive, such as wages, welfare payments, social security and veterans' benefits, pensions, retirement, etc.

Any money you receive on behalf of your children, such as child support, AFDC payments, social security for children, etc.

Any increase in income, such as wages from a new job or an expected pay raise or bonus.

All assets, such as bank accounts, savings bonds, certificates of deposit, stocks, real estate, etc., that are owned by you or any member of your household.

All income from assets, such as interest from savings and checking accounts, stock dividends, etc.

Any business or asset (your home) that you sold in the last two years at less than full value.

The names of everyone, adults or children, relatives and non-relatives, who are living with you and make up your household.

(Important Notice for Hurricane Katrina and Hurricane Rita Evacuees: HUD's reporting requirements may be temporarily waived or suspended because of your circumstances. Contact the local housing agency before you complete the housing assistance application.)

Ask Questions

If you don't understand something on the application or recertification forms, always ask questions. It's better to be safe than sorry.

Watch Out for Housing Assistance Scams!

- Don't pay money to have someone fill out housing assistance application and recertification forms for you.
- Don't pay money to move up on a waiting list.
- Don't pay for anything that is not covered by your lease.
- Get a receipt for any money you pay.
- Get a written explanation if you are required to pay for anything other than rent (maintenance or utility charges).

Report Fraud

If you know of anyone who provided false information on a HUD housing assistance application or recertification or if anyone tells you to provide false information, report that person to the HUD Office of Inspector General Hotline. You can call the Hotline toll-free Monday through Friday, from 10:00 a.m. to 4:30 p.m., Eastern Time, at 1-800-347-3735. You can fax information to (202) 708-4829 or e-mail it to Hotline@hudoig.gov. You can write the Hotline at:



HUD OIG Hotline, GFI
451 7th Street, SW
Washington, DC 20410



TOHONO O'ODHAM KI:KI ASSOCIATION

P. O. Box 790
Sells, Arizona 85634

LOW RENT ELIGIBILITY GUIDELINES

1) Family Composition

Applicants must qualify as a family, defined by the TOKA as:

- (a) Two or more persons who are related by blood, marriage or operation of law and who have evidenced a stable family relationship;
- (b) A single person who lives alone and intends to live alone and does not qualify as an elderly family, displaced person or remaining family member of a Resident family; or
- (c) A single person who is elderly, near elderly, handicapped, disabled, displaced, or the remaining member of a Resident family

An applicant must qualify as an Indian family, defined by the TOKA as a family whose head of household or spouse is an enrolled member of a federally recognized Indian tribe.

2) Income Eligibility

No income requirements

3) Citizenship Status

Housing assistance is restricted to U.S. citizens and non-citizens who have eligible immigration status. All applicants must verify citizenship or non-citizenship eligibility.

4) Criminal Background

Applicants who have a history of criminal activity by any household member involving crimes of physical violence against persons or property, and any other criminal activity including drug-related criminal activity that would adversely affect the health, safety, or well being of other tenants or staff, or cause damage to property are **ineligible** for assistance.

5) Credit Check / Residential History Check

Applicants must pass a credit check and residential history check in order to qualify for assistance in the homeownership program. Credit checks will focus on past performance in meeting financial obligations, including but not limited to rent and utilities. Residential history checks will focus on payment history, compliance with leases and property rules, treatment of property, etc.

LOW RENT PROGRAM DESCRIPTION

- ❖ Family size determines unit size eligibility
- ❖ Monthly rent payments are based upon 30% of the household's adjusted monthly income, and are subject to change
- ❖ Security Deposit required to be paid in advance to TOKA
- ❖ Renters will execute a lease with TOKA for occupancy of the dwelling unit
- ❖ Renters are responsible for general upkeep of the home



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HOMEOWNERSHIP ELIGIBILITY GUIDELINES

1) Family Composition

Applicants must qualify as a family, defined by the TOKA as:

- (a) Two or more persons who are related by blood, marriage or operation of law and who have evidenced a stable family relationship;
- (b) A single person who lives alone and intends to live alone and does not qualify as an elderly family, displaced person or remaining family member of a Resident family; or
- (c) A single person who is elderly, near elderly, handicapped, disabled, displaced, or the remaining member of a Resident family

An applicant must qualify as an Indian family, defined by the TOKA as a family whose head of household or spouse is an enrolled member of a federally recognized Indian tribe.

2) Income Eligibility

Applicants must have an income that is sufficient to comply with program requirements. Participants are required to satisfy obligations such as administrative fees, user fees, utilities, maintenance, etc. The applicant must demonstrate the ability to meet these requirements. The TOKA currently requires an annual income of at least **\$ 15,000** to qualify for participation in the homeownership program.

3) Citizenship Status

Housing assistance is restricted to U.S. citizens and non-citizens who have eligible immigration status. All applicants must verify citizenship or non-citizenship eligibility.

4) Criminal Background

Applicants who have a history of criminal activity by any household member involving crimes of physical violence against persons or property, and any other criminal activity including drug-related criminal activity that would adversely affect the health, safety, or well being of other tenants or staff, or cause damage to property are **ineligible** for assistance.

5) Credit Check / Residential History Check

Applicants must pass a credit check and residential history check in order to qualify for assistance in the homeownership program. Credit checks will focus on past performance in meeting financial obligations, including but not limited to rent and utilities. Residential history checks will focus on payment history, compliance with leases and property rules, treatment of property, etc.

HOMEOWNERSHIP PROGRAM DESCRIPTION

- ❖ Eligible households must consider with their respective District, TOKA's "Open Space Living," New Housing Development process.
- ❖ Villages/Communities may build within their areas and the District must approve the proposed new housing project.
- ❖ The minimum size for New Housing Developments is fifteen (15) homes per project.
- ❖ After a tentative land review, proposed land parcel size is two (2) acres, but not limited to that size.
- ❖ Eligible households must attend pre-occupancy counseling appointments to review homebuyer obligations and responsibilities.
- ❖ Monthly homebuyer payments are based upon 15% of the household's adjusted monthly income, and are subject to change.
- ❖ A portion of the monthly homebuyer payment will be applied towards an administrative charge and the balance of the payment will be applied towards the principal balance of the home.
- ❖ Homebuyers will execute a Home Ownership Program Purchase Agreement with a term of 25 years with an option for an additional 25 years
- ❖ Homebuyers are responsible for maintenance and basic upkeep of the home
- ❖ Homebuyers may purchase their home in accordance with Home Ownership Program Purchase Agreement when all obligations have been satisfied



The Tohono O'odham Ki:Ki Association Will Be Accepting Applications for all TOKA Housing Programs.

All Applications that meet the basic eligibility criteria will be placed on the waiting list.

INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED!!

A COMPLETE APPLICATION has the following documentation-

- ◆ Head of Household Must be 18 years old on date the application is submitted.
- ◆ Submit Picture ID for adult(s) listed on the application. (Driver's License, State ID)
- ◆ Submit Tribal enrollment verification for individual(s) listed on application
- ◆ Submit Social Security cards for individual(s) listed on application
- ◆ Submit Birth Certificates for individual(s) listed on application (NOT REQUIRED FOR HHG)
- ◆ Submit Household Income Verification- Benefit letter for TANF, SSI, SSA-Retirement, Survivors, GA Unemployment, Child Support, and/or Current Check Stub for employment for entire household. (DATED WITHIN 90 DAYS of submission of application)
- ◆ Signed Tribal authorization form for all adults listed on application (NOT REQUIRED FOR HHG)
- ◆ Signed State & Federal authorization form for all adults listed on application (NOT REQUIRED FOR HHG)
- ◆ Signed HUD Release for all adults listed on application.
- ◆ Any other documents Required to complete your application, i.e., marriage certificates, divorce decrees, custody documentation, child support, death certificates.

FY 2020 INCOME LIMITS UNDER NAHASDA ACT OF 1996

HHS	1	2	3	4	5	6	7	8
80 %	\$43,960	\$50,240	\$56,520	\$62,800	\$67,824	\$72,848	\$77,872	\$82,896
100%	\$54,950	\$62,800	\$70,650	\$78,500	\$84,780	\$91,060	\$97,340	\$103,620

Applications can be picked up at the following locations

Tohono O'odham Ki:Ki Association Office located in Sells, Arizona

Any District Office and/or San Xavier Housing Department **OR** printed it from our website:

www.tokahousing.org

Revised 7/30/2020

Submit Completed Applications:
Via Postal Address: P.O. Box 790 Sells, Arizona 85634

or

Email to:

msmith@tokahousing.org

jreino@tokahousing.org

nwgarcia@tokahousing.org

Tohono O'odham Ki:Ki Association Office Hours 8:00 am-4:30 pm Monday through. Any questions about the application process please call our office at the number listed below or email us at the email addresses listed above.

Merlena Smith, RSC Manager

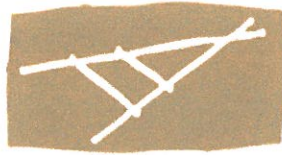
520-993-1324

Jacklyn Reino, Residential Services Coordinator

520-993-9509

Nehemiah Garcia, Residential Specialist

520-993-9415



TRAVOIS
Asset Management

TOKA Homes I, II & III
2020 LIHTC Income & Rent Limits

Pima County Median Income % of AMI	1 Person	2 Person	3 Person	4 Person	5 Person	6 Person	7 Person	8 Person
40%	\$19,160	\$21,920	\$24,640	\$27,360	\$29,560	\$31,760	\$33,960	\$36,120
50%	\$23,950	\$27,400	\$30,800	\$34,200	\$36,950	\$39,700	\$42,450	\$45,150
60%	\$28,740	\$32,880	\$36,960	\$41,040	\$44,340	\$47,640	\$50,940	\$54,180

Pima County Rent Limits					
AMI	1 Bedroom	2 Bedroom	3 Bedroom	4 Bedroom	5 Bedroom
40%	\$513	\$616	\$711	\$794	\$876
50%	\$641	\$770	\$889	\$992	\$1,095
60%	\$770	\$924	\$1,067	\$1,191	\$1,314

Based on 2020 MTSP Limits

Effective 04/01/2020

TOKA I - PIS 05/27/15, TOKA II - PIS 12/13/16, TOKA III - PIS 03/21/19



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P.O. Box 790 Sells, Arizona 85634

APPLICATION FOR HOUSING ASSISTANCE

PROGRAM

PLEASE CHECK THE BOX FOR THE PROGRAM THAT YOU ARE APPLYING FOR

☐ Rental ☐ Sells ☐ Pisinemo ☐ Elderly ☐ Healthy Homes Grant ☐ Unrestricted Income

☐ Hanem Ke:K Rental ☐ LIHTC- Location: ☐ Sells ☐ San Xavier ☐ **EMERGENCY ASSISTANCE**
(Attached Documents)

☐ NAHASDA Village / Community: _____

NAHASDA – Native American Housing Assistance and Self-Determination Act

HEAD OF HOUSEHOLD

USE LEGAL NAMES ONLY

Last Name		First Name		Middle Initial	Sex	Social Security Number
Do you use any other Social Security Number or Name(s)?				Enrollment Number	Date of Birth (MM/DD/YY)	
SSN:		Name(s):				
Marital Status – Check One						
<input type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Legally Separated <input type="checkbox"/> Divorced <input type="checkbox"/> Widowed						
Current Living Address		Apt #	City / State		Zip	Phone – (10 digits)
						()
Mailing Address (If different than above)		Apt #	City / State		Zip	Message Phone (10 digits)
						()
Race – Check One			Ethnicity		Other – Check All That Apply	
<input type="checkbox"/> White <input type="checkbox"/> American Indian/Native Alaskan			<input type="checkbox"/> Hispanic		<input type="checkbox"/> Elderly – 62 or older <input type="checkbox"/> Disabled <input type="checkbox"/> Veteran	
<input type="checkbox"/> Black <input type="checkbox"/> Asian/Pacific Islander			<input type="checkbox"/> Non-Hispanic			

HOUSEHOLD COMPOSITION

LIST ONLY THOSE MEMBERS WHO WILL BE LIVING WITH YOU

Last Name		First Name		M. I.	Relationship	Sex	Social Security Number
Date of Birth (MM/DD/YY)	Place of Birth (City, State, Country)		Monthly Income	Source of Income		Student Status	
			\$			<input type="checkbox"/> Full-Time <input type="checkbox"/> Part-Time	
Race – Check All that Apply			Ethnicity	Tribe		Disability	Veteran
<input type="checkbox"/> White <input type="checkbox"/> American Indian/Native Alaskan			<input type="checkbox"/> Hispanic	<input type="checkbox"/> Tohono O'odham		<input type="checkbox"/> Disabled	<input type="checkbox"/> Veteran
<input type="checkbox"/> Black <input type="checkbox"/> Asian/Pacific Islander			<input type="checkbox"/> Non-Hispanic	<input type="checkbox"/>			
Last Name		First Name		M. I.	Relationship	Sex	Social Security Number
Date of Birth (MM/DD/YY)	Place of Birth (City, State, Country)		Monthly Income	Source of Income		Student Status	
			\$			<input type="checkbox"/> Full-Time <input type="checkbox"/> Part-Time	
Race – Check All that Apply			Ethnicity	Tribe		Disability	Veteran
<input type="checkbox"/> White <input type="checkbox"/> American Indian/Native Alaskan			<input type="checkbox"/> Hispanic	<input type="checkbox"/> Tohono O'odham		<input type="checkbox"/> Disabled	<input type="checkbox"/> Veteran
<input type="checkbox"/> Black <input type="checkbox"/> Asian/Pacific Islander			<input type="checkbox"/> Non-Hispanic	<input type="checkbox"/>			
Last Name		First Name		M. I.	Relationship	Sex	Social Security Number
Date of Birth (MM/DD/YY)	Place of Birth (City, State, Country)		Monthly Income	Source of Income		Student Status	
			\$			<input type="checkbox"/> Full-Time <input type="checkbox"/> Part-Time	
Race – Check All that Apply			Ethnicity	Tribe		Disability	Veteran
<input type="checkbox"/> White <input type="checkbox"/> American Indian/Native Alaskan			<input type="checkbox"/> Hispanic	<input type="checkbox"/> Tohono O'odham		<input type="checkbox"/> Disabled	<input type="checkbox"/> Veteran
<input type="checkbox"/> Black <input type="checkbox"/> Asian/Pacific Islander			<input type="checkbox"/> Non-Hispanic	<input type="checkbox"/>			



HOUSEHOLD COMPOSITION

LIST ONLY THOSE MEMBERS WHO WILL BE LIVING WITH YOU

Last Name		First Name		M. I.	Relationship	Sex	Social Security Number
Date of Birth (MM/DD/YY)		Place of Birth (City, State, Country)		Monthly Income \$		Source of Income	
Student Status <input type="checkbox"/> Full-Time <input type="checkbox"/> Part-Time		Race – Check All that Apply <input type="checkbox"/> White <input type="checkbox"/> American Indian/Native Alaskan <input type="checkbox"/> Black <input type="checkbox"/> Asian/Pacific Islander		Ethnicity <input type="checkbox"/> Hispanic <input type="checkbox"/> Non-Hispanic		Tribe <input type="checkbox"/> Tohono O’Odham <input type="checkbox"/>	
Disability <input type="checkbox"/> Disabled		Veteran <input type="checkbox"/> Veteran					
Last Name		First Name		M. I.	Relationship	Sex	Social Security Number
Date of Birth (MM/DD/YY)		Place of Birth (City, State, Country)		Monthly Income \$		Source of Income	
Student Status <input type="checkbox"/> Full-Time <input type="checkbox"/> Part-Time		Race – Check All that Apply <input type="checkbox"/> White <input type="checkbox"/> American Indian/Native Alaskan <input type="checkbox"/> Black <input type="checkbox"/> Asian/Pacific Islander		Ethnicity <input type="checkbox"/> Hispanic <input type="checkbox"/> Non-Hispanic		Tribe <input type="checkbox"/> Tohono O’Odham <input type="checkbox"/>	
Disability <input type="checkbox"/> Disabled		Veteran <input type="checkbox"/> Veteran					
Last Name		First Name		M. I.	Relationship	Sex	Social Security Number
Date of Birth (MM/DD/YY)		Place of Birth (City, State, Country)		Monthly Income \$		Source of Income	
Student Status <input type="checkbox"/> Full-Time <input type="checkbox"/> Part-Time		Race – Check All that Apply <input type="checkbox"/> White <input type="checkbox"/> American Indian/Native Alaskan <input type="checkbox"/> Black <input type="checkbox"/> Asian/Pacific Islander		Ethnicity <input type="checkbox"/> Hispanic <input type="checkbox"/> Non-Hispanic		Tribe <input type="checkbox"/> Tohono O’Odham <input type="checkbox"/>	
Disability <input type="checkbox"/> Disabled		Veteran <input type="checkbox"/> Veteran					
Last Name		First Name		M. I.	Relationship	Sex	Social Security Number
Date of Birth (MM/DD/YY)		Place of Birth (City, State, Country)		Monthly Income \$		Source of Income	
Student Status <input type="checkbox"/> Full-Time <input type="checkbox"/> Part-Time		Race – Check All that Apply <input type="checkbox"/> White <input type="checkbox"/> American Indian/Native Alaskan <input type="checkbox"/> Black <input type="checkbox"/> Asian/Pacific Islander		Ethnicity <input type="checkbox"/> Hispanic <input type="checkbox"/> Non-Hispanic		Tribe <input type="checkbox"/> Tohono O’Odham <input type="checkbox"/>	
Disability <input type="checkbox"/> Disabled		Veteran <input type="checkbox"/> Veteran					
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Disability <input type="checkbox"/> Disabled		Veteran <input type="checkbox"/> Veteran					
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Student Status <input type="checkbox"/> Full-Time <input type="checkbox"/> Part-Time		Race – Check All that Apply <input type="checkbox"/> White <input type="checkbox"/> American Indian/Native Alaskan <input type="checkbox"/> Black <input type="checkbox"/> Asian/Pacific Islander		Ethnicity <input type="checkbox"/> Hispanic <input type="checkbox"/> Non-Hispanic		Tribe <input type="checkbox"/> Tohono O’Odham <input type="checkbox"/>	
Disability <input type="checkbox"/> Disabled		Veteran <input type="checkbox"/> Veteran					

NEXT OF KIN / EMERGENCY AND OTHER CONTACT INFORMATION

Next of Kin Name	Relationship	Address	Phone – (10 digits) ()
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DECLARATION OF INCOME

Federal regulations require families applying for or receiving federal housing assistance to report all sources of income currently being received or will be received **BY ALL MEMBERS OF THE HOUSEHOLD**. Please check either Yes or No below.

Yes	No	Type of Income	Monthly \$ Amount	Verification Obtained For TOKA Use Only
<input type="checkbox"/>	<input type="checkbox"/>	General Assistance		
<input type="checkbox"/>	<input type="checkbox"/>	Temporary Assistance to Needy Families (TANF)		
<input type="checkbox"/>	<input type="checkbox"/>	Food Stamps		
<input type="checkbox"/>	<input type="checkbox"/>	Social Security Benefits (SS or SSD)		
<input type="checkbox"/>	<input type="checkbox"/>	Supplemental Security Income (SSI)		
<input type="checkbox"/>	<input type="checkbox"/>	Day Labor or Odd Jobs		
<input type="checkbox"/>	<input type="checkbox"/>	Unemployment Benefits		
<input type="checkbox"/>	<input type="checkbox"/>	Worker's Compensation Benefits		
<input type="checkbox"/>	<input type="checkbox"/>	Veteran's Administration Benefits		
<input type="checkbox"/>	<input type="checkbox"/>	Private Retirement or Pensions		
<input type="checkbox"/>	<input type="checkbox"/>	Child Support		
<input type="checkbox"/>	<input type="checkbox"/>	Military Pay and Allowances		
<input type="checkbox"/>	<input type="checkbox"/>	Death Benefits		
<input type="checkbox"/>	<input type="checkbox"/>	Insurance Settlements (Life Insurance, etc.)		
<input type="checkbox"/>	<input type="checkbox"/>	College Grants		
<input type="checkbox"/>	<input type="checkbox"/>	College Work Study		
<input type="checkbox"/>	<input type="checkbox"/>	Income from Business or Property		
<input type="checkbox"/>	<input type="checkbox"/>	Lump Sum Receipts (inheritances, lottery, etc.)		
<input type="checkbox"/>	<input type="checkbox"/>	Personal Property held as investment		
<input type="checkbox"/>	<input type="checkbox"/>	Other Income		
<input type="checkbox"/>	<input type="checkbox"/>	Employment (Name & Address of Employer) _____		
<input type="checkbox"/>	<input type="checkbox"/>	Does anyone outside your household pay for any bills or give you money?		

ASSET INFORMATION

List all banking accounts (including IRA's, Keogh and Certificates of Deposit) of all household members, including any amounts disposed of during the past two years

Bank/Credit Union Name & Address	Account Number	Type of Account	Current Balance	Verification Obtained For TOKA Use Only
			\$	
			\$	

List the value of all stocks, bonds, pensions or other assets

Investment Agency Name & Address	Account Number	Type of Account	Current Balance	Verification Obtained For TOKA Use Only
			\$	
Do you own a home or other real estate?		<input type="checkbox"/> Yes <input type="checkbox"/> No		

CERTIFICATION OF ASSET DIVESTITURE

I/We hereby certify that during the two year (24 month) period preceding the effective date of my certification or re-certification of eligibility for program participation, I/We have disposed of more than \$1,000.00 in assets for less than fair market value.

Asset Disposed Of	Value of the Asset	Amount Received	Verification Obtained For TOKA Use Only

EXPENSES**DAY CARE**

<input type="checkbox"/>	<input type="checkbox"/>	Do you pay for childcare that enables you or another family member to work or go to school? If yes, please provide name and address of child care provider
Yes	No	
Name and Address of Child Care Provider		Monthly Amount Paid Out of Pocket

Verification Obtained
For TOKA Use Only

ELDERLY/DISABLED FAMILIES ONLY

Yes	No	Medical Expenses	Verification Obtained For TOKA Use Only
<input type="checkbox"/>	<input type="checkbox"/>	Do you have Medicare/Medicaid or other kinds of medical insurance? If yes, what is the monthly premium that you pay \$	
<input type="checkbox"/>	<input type="checkbox"/>	Do you pay for any medical bills? If yes, please provide name and address of medical providers (Doctors / Pharmacies / Dentists, etc.)	
Name and Address of Medical Provider		Monthly Amount Paid Out of Pocket	Verification Obtained For TOKA Use Only

PRIOR PARTICIPATION/BACKGROUND INFORMATION

Have you ever participated in any assisted housing program?		<input type="checkbox"/> Yes <input type="checkbox"/> No	Verification Obtained For TOKA Use Only
Program	Where (City)	Dates: From / To	
Program	Where (City)	Dates: From / To	
Do you owe any money to TOKA?		<input type="checkbox"/> Yes <input type="checkbox"/> No	
Do you or any other adult members of your household have a criminal record?		<input type="checkbox"/> Yes <input type="checkbox"/> No	
If yes, please give details			

PRIVACY ACT NOTICE

Authority: The Department of Housing and Urban Development (HUD) is authorized to collect this information by the U.S. Housing Act of 1937 (42 U.S.C. 1437 et. seq.), Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d), and by the Fair Housing Act (42 U.S.C. 3601-19). The Housing and Community Development Act of 1987 (42 U.S.C. 3543) requires applicants and participants to submit the Social Security Number of each household member who is six years old or older.

Purpose: Your income and other information is being collected by HUD to determine your eligibility, the appropriate bedroom size, and the amount your family will pay toward rent and utilities. Other Uses: HUD uses your family income and other information to assist in managing and monitoring HUD-assisted housing programs, to protect the Government's financial interest, and to verify the accuracy of the information you provide. This information may be released to appropriate Federal, State, and local agencies, when relevant, and to civil, criminal, or regulatory investigators and prosecutors. However, the information will not be otherwise disclosed or released outside of HUD, except as permitted or required by law.

Penalty: You must provide all of the information requested by the TOKA, including all Social Security Numbers you, and all other household members age six years and older, have and use. Giving the Social Security Numbers of all household members six years of age and older is mandatory, and not providing the Social Security Numbers will affect your eligibility. Failure to provide any of the requested information may result in a delay or rejection of your eligibility approval.

APPLICANT/PARTICIPANT CERTIFICATION

GIVING TRUE AND COMPLETE INFORMATION

I/We certify that all the information provided on household composition, income assets and expenses are accurate and complete to the best of my knowledge. I have reviewed the application form and certify that the information shown is true and correct

REPORTING CHANGES IN HOUSEHOLD COMPOSITION OR INCOME

I/We know that I am required to report immediately in writing, any change in income and any change in household composition. I understand that I may not move anyone into or out of my unit without prior the written authorization of the TOKA.

REPORTING ON PRIOR HOUSING ASSISTANCE

I/We certify that I have disclosed where I received any previous federal housing assistance and whether or not any money is owed to that entity. I certify that for this previous assistance I did not commit any fraud, knowingly misrepresent any information, or vacate the unit in violation of the lease.

DUPLICATE ASSISTANCE

I/We certify that the house or apartment will be my principal residence and that I will not obtain duplicate federal housing assistance while I am in this current program. I will not live anywhere else without notifying the TOKA immediately in writing.

COOPERATION

I/We understand that I am required to cooperate in supplying all information needed to determine my eligibility, level of benefits, or verify my true circumstances. Cooperation includes attending pre-scheduled meetings and completing and signing needed forms. I understand that failure or refusal to do so will result in denial of eligibility.

TO THE BEST OF MY KNOWLEDGE AND BELIEF, ALL INFORMATION IS ACCURATE AND COMPLETE ON FAMILY COMPOSITION, INCOME, ASSETS AND EXPENSES.

Signature – Head of Household	Printed Name	Date
Signature – Spouse	Printed Name	Date
Signature – Other Adult	Printed Name	Date

****Warning:** 18 U.S.C. 1001 provides, among other things, that whoever knowingly and willfully makes or uses a document or writing containing any false, fictitious, or fraudulent statement or entry, in any matter within the jurisdiction of any department or agency of the United States, shall be fined not more than \$10,000 or imprisoned for not more than 5 years, or both.





**TOHONO O'ODHAM KI:KI ASSOCIATION
BACKGROUND INVESTIGATION AUTHORIZATION FORM**

Date: _____ Name: _____
(Last Name, First Name, Middle Name)

Maiden and/or Former Name: _____

Mailing Address: _____ Physical Address: _____

Have you utilized and/or lived at this address for more than five (5) years? ☐ YES ☐ NO
(If No, please provide your previous address)

Previous Address (1): _____ Address (2): _____

Phone Number: _____ E-Mail: _____

Date of Birth: _____ SSN: _____

Driver and/or Identification Number: _____ State Issued: _____

Date of Issue: _____ Date of Expiration: _____

Tribal Affiliation: _____ Tribal Enrollment No.: _____

NOTICE: This form provides your written authorization for the Tohono O'odham Ki:Ki Association to conduct a Background Investigation utilizing the information provided above. A Background Investigation may include, but not be limited to the release of the following information: 1) Pending Criminal Matters and/or Criminal Convictions and/or Discharge of Sentence within the past (5) years from any City, County, State, Tribal or Federal Jurisdiction; 2) Outstanding Fines due to a Court (City, County, State, Tribal, and/or Federal); 3) Any pending, outstanding or active Civil Judgments currently pending or discharged within the past five (5) years; and 4) Any active sex offender or requirement to register as a sex offender as a high-risk person or lifetime registration requirement.

Signature of Person Named Above

TOKA Staff Signature & Title

**Background Release Form
Disclosure and Authorization**

In connection with my application for employment (including contract for service) with _____ ("the Company"), I understand that investigative inquiries may be obtained on myself by a consumer reporting agency, and that any such report will be used solely for employment-related purposes. I understand that the nature and scope of this investigation will include a number of sources including, but not limited to, consumer credit, criminal convictions, motor vehicle, and other reports. These reports will include information as to my character, general reputation, personal characteristics, mode of living, and work habits. Information relating to my performance and experience, along with reasons for termination of past employment from previous employers, may also be obtained. Further, I understand that you will be requesting information from various Federal, State, County and other agencies that maintain records concerning my past activities relating to my driving, credit, criminal, civil, education, and other experiences.

I understand that if the Company hires me, it may request a consumer report or an investigative consumer report about me for employment-related purposes during the course of my employment. The scope of this investigation will be the same as the scope of a pre-employment investigation, and that the nature of such an investigation will be my continuing suitability for employment, or whether I possess the minimum qualifications necessary for promotion or transfer to another position. I understand that my consent will apply throughout my employment, unless I revoke or cancel my consent by sending a signed letter or statement to the Company at any time, stating that I revoke my consent and no longer allow the Company to obtain consumer or investigative consumer reports about me.

I understand that I am being given a copy of the "Summary of Your Rights Under the Fair Credit Reporting Act" prepared pursuant to 15 U.S.C. Section 1681-1681u. If I am applying for employment in the State of California or if I am a resident of California at the time of applying for employment, a summary of the provisions of California Civil Code section 1786.22 is also being provided to me with this form. If I am applying for employment in the State of New York or if I am a resident of New York at the time of applying for employment, in compliance with Section 380-c of the New York General Business law, I am being provided with a copy of NY Correction Law Article 23-a. This Disclosure and Authorization form, in original, faxed, photocopied or electronic form, will be valid for any reports that may be requested by the Company.

I authorize without reservation any party or agency contacted by this employer to furnish the above-mentioned information. I hereby consent to your obtaining the above information from Accurate Background, Inc. (and/or any of their licensed agents) located at 6 Orchard, Suite 200, Lake Forest, CA 92630, (800) 784-3911. I understand to aid in the proper identification of my file or records the following personal identifiers, as well as other information, is necessary.

Print Name _____

Other Names Known By _____

Social Security Number _____ - _____ - _____ Date of Birth ____/____/____

Driver License Number _____ State _____

Current Address _____

City _____ State _____ ZIP _____

Applicant Signature _____ Date _____

Prospective Employer _____

California, Oklahoma or Minnesota Applicants:

I would like to receive a copy of any report obtained on me by "the Company".

☐ Yes

☐ No



**TOHONO O'ODHAM KI:KI ASSOCIATION
BACKGROUND INVESTIGATION AUTHORIZATION FORM**

Date: _____ **Name:** _____
(Last Name, First Name, Middle Name)

Maiden and/or Former Name: _____

Mailing Address: _____ **Physical Address:** _____

Have you utilized and/or lived at this address for more than five (5) years? ☐ YES ☐ NO
(If No, please provide your previous address)

Previous Address (1): _____ **Address (2):** _____

Phone Number: _____ **E-Mail:** _____

Date of Birth: _____ **SSN:** _____

Driver and/or Identification Number: _____ **State Issued:** _____

Date of Issue: _____ **Date of Expiration:** _____

Tribal Affiliation: _____ **Tribal Enrollment No.:** _____

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Signature of Person Named Above

TOKA Staff Signature & Title

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Disclosure and Authorization**

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I authorize without reservation any party or agency contacted by this employer to furnish the above-mentioned information. I hereby consent to your obtaining the above information from Accurate Background, Inc. (and/or any of their licensed agents) located at 6 Orchard, Suite 200, Lake Forest, CA 92630, (800) 784-3911. I understand to aid in the proper identification of my file or records the following personal identifiers, as well as other information, is necessary.

Print Name _____

Other Names Known By _____

Social Security Number _____ Date of Birth ____/____/____

Driver License Number _____ State _____

Current Address _____

City _____ State _____ ZIP _____

Applicant Signature _____ Date _____

Prospective Employer _____

California, Oklahoma or Minnesota Applicants:

I would like to receive a copy of any report obtained on me by "the Company".

☐ Yes

☐ No

Authorization for the Release of Information/ Privacy Act Notice

to the U.S. Department of Housing and Urban Development (HUD)
and the Housing Agency/Authority (HA)

U.S. Department of Housing
and Urban Development
Office of Public and Indian Housing

OMB CONTROL NUMBER: 2501-0014

exp. 1/31/2014

PHA requesting release of information: **(Cross out space if none)**
(Full address, name of contact person, and date)

IHA requesting release of information: **(Cross out space if none)**
(Full address, name of contact person, and date)

Tohono O'odham Ki:Ki Association
P.O. Box 790
Sells, Arizona 85634

Authority: Section 904 of the Stewart B. McKinney Homeless Assistance Amendments Act of 1988, as amended by Section 903 of the Housing and Community Development Act of 1992 and Section 3003 of the Omnibus Budget Reconciliation Act of 1993. This law is found at 42 U.S.C. 3544.

This law requires that you sign a consent form authorizing: (1) HUD and the Housing Agency/Authority (HA) to request verification of salary and wages from current or previous employers; (2) HUD and the HA to request wage and unemployment compensation claim information from the state agency responsible for keeping that information; (3) HUD to request certain tax return information from the U.S. Social Security Administration and the U.S. Internal Revenue Service. The law also requires independent verification of income information. Therefore, HUD or the HA may request information from financial institutions to verify your eligibility and level of benefits.

Purpose: In signing this consent form, you are authorizing HUD and the above-named HA to request income information from the sources listed on the form. HUD and the HA need this information to verify your household's income, in order to ensure that you are eligible for assisted housing benefits and that these benefits are set at the correct level. HUD and the HA may participate in computer matching programs with these sources in order to verify your eligibility and level of benefits.

Uses of Information to be Obtained: HUD is required to protect the income information it obtains in accordance with the Privacy Act of 1974, 5 U.S.C. 552a. HUD may disclose information (other than tax return information) for certain routine uses, such as to other government agencies for law enforcement purposes, to Federal agencies for employment suitability purposes and to HAs for the purpose of determining housing assistance. The HA is also required to protect the income information it obtains in accordance with any applicable State privacy law. HUD and HA employees may be subject to penalties for unauthorized disclosures or improper uses of the income information that is obtained based on the consent form. **Private owners may not request or receive information authorized by this form.**

Who Must Sign the Consent Form: Each member of your household who is 18 years of age or older must sign the consent form. Additional signatures must be obtained from new adult members joining the household or whenever members of the household become 18 years of age.

Persons who apply for or receive assistance under the following programs are required to sign this consent form:

- PHA-owned rental public housing
- Turnkey III Homeownership Opportunities
- Mutual Help Homeownership Opportunity
- Section 23 and 19(c) leased housing
- Section 23 Housing Assistance Payments
- HA-owned rental Indian housing
- Section 8 Rental Certificate
- Section 8 Rental Voucher
- Section 8 Moderate Rehabilitation

Failure to Sign Consent Form: Your failure to sign the consent form may result in the denial of eligibility or termination of assisted housing benefits, or both. Denial of eligibility or termination of benefits is subject to the HA's grievance procedures and Section 8 informal hearing procedures.

Sources of Information To Be Obtained

State Wage Information Collection Agencies. (This consent is limited to wages and unemployment compensation I have received during period(s) within the last 5 years when I have received assisted housing benefits.)

U.S. Social Security Administration (HUD only) (This consent is limited to the wage and self employment information and payments of retirement income as referenced at Section 6103(l)(7)(A) of the Internal Revenue Code.)

U.S. Internal Revenue Service (HUD only) (This consent is limited to unearned income [i.e., interest and dividends].)

Information may also be obtained directly from: (a) current and former employers concerning salary and wages and (b) financial institutions concerning unearned income (i.e., interest and dividends). I understand that income information obtained from these sources will be used to verify information that I provide in determining eligibility for assisted housing programs and the level of benefits. Therefore, this consent form only authorizes release directly from employers and financial institutions of information regarding any period(s) within the last 5 years when I have received assisted housing benefits.

Consent: I consent to allow HUD or the HA to request and obtain income information from the sources listed on this form for the purpose of verifying my eligibility and level of benefits under HUD's assisted housing programs. I understand that HAs that receive income information under this consent form cannot use it to deny, reduce or terminate assistance without first independently verifying what the amount was, whether I actually had access to the funds and when the funds were received. In addition, I must be given an opportunity to contest those determinations.

This consent form expires 15 months after signed.

Signatures:

Head of Household	Date		
Social Security Number (if any) of Head of Household		Other Family Member over age 18	Date
Spouse	Date	Other Family Member over age 18	Date
Other Family Member over age 18	Date	Other Family Member over age 18	Date
Other Family Member over age 18	Date	Other Family Member over age 18	Date

Privacy Act Notice. Authority: The Department of Housing and Urban Development (HUD) is authorized to collect this information by the U.S. Housing Act of 1937 (42 U.S.C. 1437 et. seq.), Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d), and by the Fair Housing Act (42 U.S.C. 3601-19). The Housing and Community Development Act of 1987 (42 U.S.C. 3543) requires applicants and participants to submit the Social Security Number of each household member who is six years old or older. Purpose: Your income and other information are being collected by HUD to determine your eligibility, the appropriate bedroom size, and the amount your family will pay toward rent and utilities. Other Uses: HUD uses your family income and other information to assist in managing and monitoring HUD-assisted housing programs, to protect the Government's financial interest, and to verify the accuracy of the information you provide. This information may be released to appropriate Federal, State, and local agencies, when relevant, and to civil, criminal, or regulatory investigators and prosecutors. However, the information will not be otherwise disclosed or released outside of HUD, except as permitted or required by law. Penalty: You must provide all of the information requested by the HA, including all Social Security Numbers you, and all other household members age six years and older, have and use. Giving the Social Security Numbers of all household members six years of age and older is mandatory, and not providing the Social Security Numbers will affect your eligibility. Failure to provide any of the requested information may result in a delay or rejection of your eligibility approval.

Penalties for Misusing this Consent:

HUD, the HA and any owner (or any employee of HUD, the HA or the owner) may be subject to penalties for unauthorized disclosures or improper uses of information collected based on the consent form.

Use of the information collected based on the form HUD 9886 is restricted to the purposes cited on the form HUD 9886. Any person who knowingly or willfully requests, obtains or discloses any information under false pretenses concerning an applicant or participant may be subject to a misdemeanor and fined not more than \$5,000.

Any applicant or participant affected by negligent disclosure of information may bring civil action for damages, and seek other relief, as may be appropriate, against the officer or employee of HUD, the HA or the owner responsible for the unauthorized disclosure or improper use.